NET CAPACITY ASSESSMENT TOOL

UPDATING THE NCA TOOL FOR 2023 ONWARDS

- Summary of what is to be said comparison!
- Expect audience to be familiar
- Testing has led to improvements (list some examples improving isues around the way you collect info – not calculation)
- Types of rooms links to types in SoAs

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Page 2

HOW THE TOOL WORKS



HOW THE TOOL WORKS



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for Education	Department
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	- The Web an 'A' at step 4

Page 1

NET CAPACITY ASSESSMENT METHOD

- Measure area of space
- Identify generic space type
- Formula calculates number of workplaces
 - Basic workplaces can be used for teaching
 - Resource workplaces can be used for support spaces
- Identify if Unusable as basic workplaces (e.g. insufficient daylight/ ventilation)

Objective independent measure

- Identify activity space type (use of space)
- Identify if used for classbase or teaching
- Identify if used for other purposes (such as SEN resourced provision, nursery or community facilities)
- Formulae calculates number of pupil places available based on this (within allowable limits)

Choice by Responsible Body/ school

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CAPACITY	

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Capacity based on classbases / teaching 223 The capacity based on classbases / teaching spaces uses the utilisation factor. timetabled or partially used. Image: timetable or partially used. Image: timetable or partially used. Image: timetable or partially used. Basic workplace allowance 75 75 basic workplaces, or 125 basic workplaces if the total site area is small or classbases / teaching spaces. Image: timetable or partially based on classbases / teaching spaces or timetable or partially based on classbases / teaching spaces or time tabing spaces. Image: timetable or partially based on classbases / teaching spaces or time tabing spaces. Image: timetable or timetable or partially based on classbases / teaching spaces or time tabing spaces. Image: timetable or timetable table or timetable or			This ensures that enough support space is being considered to support the teach	a vacilities 0	as described under School of K at step 4
Capacity based on classbases / teaching spaces uses the utilisation factor. pasic workplace allowance 75 75 75 basic workplaces, or 125 basic workplaces if the total site area is small or classbases / teaching spaces. maximum workplaces available 223 The higher of: (a) the capacity based on classbases / teaching spaces or basic workplace allowance 123 The higher of: (a) the capacity based on classbases / teaching spaces or basic workplace allowance and the workplace allowance allowance and the workplace allowance allowance and the workplace allowance and the workplace allowance allowance and the workplace allowance allowance and the workplace allowance and the workplace allowance allowance allowance allowance allowance and the workplace allowance al				Workplaces Incl.	as described under Schenked 'A' at steel
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maximum workplaces available 223 The higher of: (a) the capacity based on classbases / teaching spaces or basic workplace allowance) multiplied by the utilisation factor. In primary schools, where PAN is less than 5% higher than maximum caparis ensures a reasonable amount of space is being considered as teaching spaces or basic workplaces available (or for primary schools age groups multiplied by 30 divided by 4) Net capacity Net capacity based on planned admission no. 210 The number of pupils that are at the establishment based the Planned admission number wavailable or (b) the minimum and maximum workplaces available workplaces available workplaces available or (b) the minimum and maximum workplaces available workplaces available workplaces available or (b) the minimum and maximum workplaces available workplaces available workplaces available or (b) the minimum and maximum workplaces available or (b) the minimum and maximum workplaces available	Basic workplace allowance	75	75 basic workplaces, or 125 basic workplaces if the total site area is small (v classbases / teaching space). Discounting a basic workplace allowance allow	basic workplace allowance 75 s maximum workplaces available	basic workplaces in spaces marked T at step 4, or (($p + q$) x 70%), it lower ((1-60) x u) (u from School Details) (75 x L) role =
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minimum workplaces available 200 (a) 90% of the maximum workplaces available (or for primary schools age groups multiplied by 30 divided by 4) of the maximum workplaces available (or for primary schools age groups multiplied by 30 divided by 4) of the maximum workplaces available (or for primary schools age groups multiplied by 30 divided by 4) capacity based on planned admission no. 210 The number of pupils that are at the establishment based the Planned admission number wavailable or (b) the minimum or maximum workplaces available whe divide admission number wavailable or (b) the minimum and maximum workplaces available whe divide admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available. of the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workplaces available. of the diverse of the wavailable or (b) the minimum and maximum workplaces available when admission number wavailable or (b) the minimum and maximum workpl			_	first	y = x y = x y = x
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adje groups mattpilled by ob divided by 4)	minimum workplaces available	200	are groups multiplied by 30 divided by 4)	174 z (y/n) (mm)	(second admission Or a
capacity based on planned admission no. 210 The number of pupils that are at the establishment based the Planned net capacity 210 Equal to (a) the capacity based on the planned admission number wavailable or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available. We confirm that we are satisfied with the accuracy of the information given under School Details and the outside of the minimum and maximum workplaces available.			age groups multiplied by 50 divided by 4)	(n, c, t and h as calculated	year, if admission, if
capacity based on planned admission no. 210 The number of pupils that are at the establishment based the Planned net capacity 210 Equal to (a) the capacity based on the planned admission number wavailable or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available. Date Date Image: space of the minimum and maximum workplaces available. 0.00000000000000000000000000000000000			We can	of Accuracy	(Z x e)
net capacity 210 Equal to (a) the capacity based on the planned admission number w available or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available.	capacity based on planned admission no.	210	The number of pupils that are at the establishment based the Planned	that we are satisfied with	(z x h)/2
net capacity 210 Equal to (a) the capacity based on the planned admission number w available or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available. Equal to (a) the capacity based on the planned admission number w available or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available.			Signature or	sides (step 4 of the Net Area Salacy of the infor-	
net capacity 210 Equal to (a) the capacity based on the planned admission number w available or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available. Image: Comparison of the state of the sta			Head Teacher	Date Date Date Date Date Date Date Date	er School n
net capacity 210 available or (b) the minimum or maximum workplaces available whe outside of the minimum and maximum workplaces available.			Equal to (a) the capacity based on the planned admission number w	/ / Signature on het	Details and
outside of the minimum and maximum workplaces available.	net capacity	210	available or (b) the minimum or maximum workplaces available whe	Of Local Education Authority	Date
			outside of the minimum and maximum workplaces available.		

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Page 1

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						STEP 1					STEP 2				STEP 3			
ock eferen e I	Block Name	Floor	Surveyo r Room Referen	Surveyor Room Name	Establis h-ment Room	Establishment Room Name	Room Type	Net Area	a Non-net Area	t Net Area Validations	Unusable as Basic Workplaces (m)	No. of m sinks (optiona	Access- ibility a (optiona	Daylight provisio n	otes	Room Use	Status	Type of space validation
FAA	Main Block	1st Floor	01.01	1	1	Office	General		7.25	Net area not recorded in net spaces	Daylight/ ventilation	a IJ	0	topuona			Early years	Space with status type and
FAA	Main Block	1st Floor	01.02	2	2	Resources	Open plan/ semi-open general	7.41				2				~	Early years	
FAC	Community Block	1st Floor	01.03	3	3	WC Normal	Non-net	00 EE	7.21		<u>↓ </u>	2				Net	Early years	+
FAC	Community Block	1st Floor	01.05	5	5	Store	Storage	5	+				+			Capacity	- 315	
FAA	Main Block	1st Floor	01.06	6	6	Circulation	Non-net		18.25		Fire escape					et Are Asses	ma	
FAC	Community Block	1st Floor	01.09	9	9	Cloaks	Storage	9.66			Fire escape					a Schoul	ment Meth	
FAC	Community Block	1st Floor	01.010	10	10	Storage	Storage	2							On	Es no poste dule (an	for i	3
FAC	Community Block	1st Floor	01.010A	10A	10A		Non-net	7.05	3.72		D KIAL ALA	1				1/65/9876	allocation allocation	rimary s-
AA AA	Main Block	1st Floor	01.012	12	12	Direulation	Non-pet	(.05	57.2		Daylightr ventilation	_	-				ation of w	Schools
AA	Main Block	1st Floor	01.012	13	13	Teaching	General	79.98	8.71								school -	prkplan
AC	Community Block	1st Floor	01.014	14	14	WC	Non-net		8.36			2			0	Roo	TEP 1 Mert	indces)
4C	Community Block	1st Floor	01.015	15	15	WC	Non-net		7.82			2			lere a	(based Namo		Primary c
NC	Community Block	1st Floor	01.017	17	17	Store	Storage	3.39	15.99			-			A B B	designed on the action		School
A I	Main Block Main Block	1st Floor	01.018	18	18	Teaching	Light practical (other)	21.81	-			1	-		TOTAL	accommon equipped th	e ma	
ia l	Main Block	1st Floor	01.020	20	20	Disabled WC	Non-net	33.13	9.2			1			ALS	odate) fred to	Nor Nor	Phar St.
iA	Main Block	1st Floor	01.021	21	21	Store	Storage	7.53	0.2			-			110		Area	I. II STEP 2
A	Main Block	1st Floor	01.022	22	22	Resources	Storage	7.43							TA TA	assroom 1	Know	in Net
≜ [Main Block	1st Floor	01.025	25	25	WC	Non-net	100.00	8.71		+	2			2 10	neight qual	(m ²)	// Area // = /
.	Main Block	1st Floor	01.026	20	26	reaching Store	General	102.26	+		+	1	-		ZA TON	ssroom 2		(m) se se
77 +	Main Block	1st Floor	01.020	29	29	Office (Reception)	General	3.82	1	1	Davlight/ ventilation	-	1		- tai	neight quet		1000 8 8
IA	Main Block	1st Floor	01.030	30	30	Teaching (Reception)	Open plan/ semi-open general	128.53				1			8 (cloa	kroom (Record		40 5 8
۱A	Main Block	1st Floor	01.031	31	31	Resource area (Reception)	Open plan/ semi-open general	36.18							9 Dolak	room (association		1 74 4 68
A	Main Block	1st Floor	01.032	32	32	Storage	Storage	7.05			Daylight/ ventilation				10 murse	y staff circulation)	11	2 1 300
<u>A</u>	Main Block	1st Floor	01.033	33	33	WC Counterland	Non-net	E EC	9.21		Deutstalaansetaa	3			11 nurser	(class	11	74 1 000
	Main block	1st Floor	01.034	35	34	Circulation	Non-pet	5.55	418		Dayightr ventilation		-		12 nursery	store	6	2 1 30 1
i t	Community Block	1st Floor	01.036	36	36	Community Room / Teaching	General	9	410						16 Joursery	cloak	6	
A	Main Block	1st Floor	01.037	37	37	Office	General	3.24							17 close s	tore	T	11-1
4	Main Block	1st Floor	01.037A	37Å	37A	WC	Non-net		0.74			1			To full h	(50%	T	8 John
A	Main Block	1st Floor	01.038	38	38	Circulation	Non-net	0.40	8.58		Narrow (<3.5m)	-	-		MI seight d	unt Circulari	I It	90 1 00
*	Main Block	1st Floor	01.039	33	39	Storage	Storage	3.42	+		Dauliaht/upptilation	-	-		201 class	propard (notion)	T	3
+	Main Block	1st Floor	01.040	41	41	Storage (PE)	Storage	1.28			Daylight ventilation		-		21 full heroom 3		1-1-	12 12 20 1
	Main Block	1st Floor	01.042	42	42	Hall	Large	170.24							214 class neight cur		6	26 3
1	Main Block	1st Floor	01.043	43	43	Storage	Storage	8.25			Daylight/ ventilation				20 full horom 4	ooard		6 27
A	Main Block	1st Floor	01.044	44	44	Storage	Storage	8.25	07.55		Daylight/ventilation			[22 ICT aught cuph		1	21-1-1-
	Main Block Main Block	1st Floor	01.045	45	45	Circulation	Non-net		42.25		Dauliaht/upptil-tine	-	+	H [24 staff 15%	vard	1	
<u>7</u>	Main Block	1st Floor	01.040	47	47	WC	Non-net		16.8	1	Gayigno vendiation	5	1	H E	25 head	arculation	66	15
A	Main Block	1st Floor	01.048	48	48	Teaching	General	62.04				1			20 admin office		2	
A	Main Block	1st Floor	01.049	49	49	Teaching	General	58.1							32 store		64	
A [Main Block	1st Floor	01.050	50	50	New Business Manager Office	General	6.44			Daylight/ ventilation	_			133 library		6 2	
A.	Main Block Main Block	1st Floor	01.051	51	51	Library	Upen plant semi-open general	58.8	+	Discourse date Net Area or Network Area	+			- 3	a store 50% circu		36	30 30
2	Main Block	1st Floor	01.052	53	53	Storage Caretaker	Storage	6.25	+	miease update Net Area or Non-net Area	<u> </u>	-		35	hall	on)	35	TI DO LIDE
Á I	Main Block	1st Floor	01.054	54	54	WC	Non-net	0.20	15.99		1	4		41	Servenu		12	it to the
	Main Block	1st Floor	01.055	55	55	Cloakroom	Storage	23.98						42	PE equis and dinis		8	21 11 14
ΑŢ	Main Block	1st Floor	01.056	56	56	Teaching	General	64.8				1		43	parente: parent sto	niture	3	+ Lo Lo H
<u>A</u>	Main Block Main Block	1st Floor	01.057	57	57	Leaching Clashroom	General	46.08	+					44	display com	store)	18 0	TO LET
<u>+</u> +	Main Block	1st Floor	01.057A	58	58	Circulation	Non-net	23.5	276		Raulight/ventilation	-		46	food roomidor (ac		100 1	1 DO LON
A I	Main Block	1st Floor	01.059	59	59	Teaching	General	60.16			yogi ki war kirakari	1		47	shared to	ulation	12 10	
4	Main Block	1st Floor	01.060	60	60	Teaching	General	92.16		This general space is over 90m2, please ensure that		1		47A 9	roup roce aching an	nuon)	10 Li	1 0 0
ļ	Main Block	1st Floor	01.061	61	61	Staff Room	General	32.34				_	+ 1	50 fu	Il height	181	201-1-	30 1
<u>-</u>	Main Block Main Block	1st Floor	01.063	63	63	School Office	General Links are at a al (ask ar)	17.49	+		+	1	+ 1	51/52 Clo	Dakroom cupboard		1	
: 	Main Block	1st Floor	01.064	67	67	Juan Nitonen	Non-net	J.24	5.74		<u> </u>	2	- 1	51A Clas	\$\$ 5 (50% circ		201-1	
	Main Block	1st Floor	01.068	68	68	Disabled WC	Non-net		6.2			1		52/53 Mull H	height	1-11-	0101	17 5
	Main Block	1st Floor	01.070	70	70	Boiler Room	Non-net		73.1				1	53A Class	6 Cupboard	1-1-	21/1/1	
	Main Block	1st Floor	01.071	71	71	Boiler Room	Non-net		42.14				1	54 Jull he	Pight	6	3/11	J O T PI
\rightarrow	Main Block	1st Floor	01.072	72	72	Disabled WC	Non-net	10.0	5.06		Deutstalaurenterter	1	1	Cloakro	pom (upboard	1-1-	6 1	
	main block Main Block	Ist Floor	01.075	75	75	Heprographics / Uaretaker	General	12.2	1		Daylight/ventilation	-	5	8 shared	tes is circuit	1-11-	54 1	
; †	Main Block	1st Floor	01.088	88	88	Disabled WC	Non-net	10.0	3.08		Sayiigno vendiadori	1	61	mobile	laconing area	1-1-	3/1/	0 11
	Main Block	1st Floor	01.092	92	92	Storage	Storage		0.00	Please update Net Area or Non-net Area	Outbuilding		62	mobile cl	assroom 7	1 1 6		
	Main Block	1st Floor	01.094	94	94	Office	General	5.94			Daylight/ventilation		-	outdoor	ssroom ster	6	T	30 1
-	Main Block	1st Floor	01.096	96	96	Teaching	General	58.5	-			1		1	ore (shed)	1 1 0	1 LI	0 3
-	Main Block	1st Floor	01.097	30	97	Storage Tasabian	Storage	16.9				-				10	LITI	30 1 61
+	main DIOCK Main Block	1st Floor	01.038	99	99	Storage	Storage	16.9	+	1		-/				1 1 5	LITIA	0 3
	Main Block	1st Floor	01.0100	100	100	Teaching	General	59.35	+	1		-				1 1 3		e i c
<u> </u>	M DI	1 4 . 19	01.0101	404	404	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	10	10.00			+	3				1	ITT	
1-	Guidance	e Establish	nment de	etails Room I	Details	Convert_Prima	ry_Format Net_	Capad	city	original (+)		-	-				HE	
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Block Referen ce I External	Block Name	Floor	Surveyo r Room Referen	Surveyor Room Name	Esi h-i Ro Be	tablis ment om feren	Establishment Room Name	Room Type	Net Area	Non-net Area	Net Area Valida
EFAA	Main Block	1st Floor	01.01	1	1		Office	General		7.25	Net area not reco
EFAA	Main Block	1st Floor	01.02	2	<u> </u>		Resources	Open plan/ semi-open general	7.41		
EFAC	Community Block	1st Floor	01.03	3	3		VC	Non-net		7.21	
EFAC	Community Block	1st Floor	01.04	4	4		Nuserv	Open plan/ semi-open general	83.55		
EFAC	Community Block	1st Floor	01.05	5	5		Store	Storage	5		
EFAA	Main Block	1st Floor	01.06	6	6		Circulation	Non-net		18.25	
EFAC	Community Block	1st Floor	01.09	9	9		Cloaks	Storage	9.66		
EFAC	Community Block	1st Floor	01.010	10	10)	Storage	Storage	2		
EFAC	Community Block	1st Floor	01.010A	10A	10	A.	WC	Non-net		3.72	
EFAA	Main Block	1st Floor	01.011	11	11		Speech /PPA	General	7.85	8.36	
EFAA	Main Block	1st Floor	01.012	12	12	2	Circulation	Non-net		57.2	
EFAA	Main Block	1st Floor	01.013	13	13)	Teaching	General	79.98	8.71	
EFAC	Community Block	1st Floor	01.014	14	14	i i	WC	Non-net		8.36	
EFAC	Community Block	1st Floor	01.015	15	15	5	WC	Non-net		7.82	
EFAC	Community Block	1st Floor	01.017	17	17	,	Store	Storage	3.39	15.99	
EFAA	Main Block	1st Floor	01.018	18	18		Teaching	Light practical (other)	21.81		
EFAA	Main Block	1st Floor	01.019	19	1)	Teaching	General	55.75		
EFAA	Main Block	1st Floor	01.020	20	20)	Disabled WC	Non-net		9.2	
EFAA	Main Block	1st Floor	01.021	21	21	1	Store	Storage	7.53		
EFAA	Main Block	1st Floor	01.022	22	22	2	Resources	Storage	7.43		
EFAA	Main Block	1st Floor	01.025	25	25	5	WC	Non-net		8.71	
EFAA	Main Block	1st Floor	01.026	26	26	3	Teaching	General	102.26		
EFAA	Main Block	1st Floor	01.028	28	28	3	Store	Storage	13.29		
EFAA	Main Block	1st Floor	01.029	29	29	Э	Office (Reception)	General	9.82		
EFAA	Main Block	1st Floor	01.030	30	30)	Teaching (Reception)	Open plan/ semi-open general	128.53		
EFAA	Main Block	1st Floor	01.031	31	31	1	Resource area (Reception)	Open plan/ semi-open general	36.18		
EFAA	Main Block	1st Floor	01.032	32	32	2	Storage	Storage	7.05		
EFAA	Main Block	1st Floor	01.033	33	33	3	WC	Non-net		9.21	
EFAA	Main Block	1st Floor	01.034	34	34	4	Caretaker	Storage	5.56		
EFAA	Main Block	1st Floor	01.035	35	35	5	Circulation	Non-net		41.8	
EFAC	Community Block	1st Floor	01.036	36	36	3	Community Room / Teaching	General	9		
EFAA	Main Block	1st Floor	01.037	37	31	7	Office	General	3.24		
EFAA	Main Block	1st Floor	01.037A	37A	31	7A	WC .	Non-net		0.74	
EFAA	Main Block	1st Floor	01.038	38	38	3	Circulation	Non-net		8.58	
EFAA	Main Block	1st Floor	01.039	39	- 39	Э	Storage	Storage	3.42		
EFAA	Main Block	1st Floor	01.040	40	4()	Storage	Storage	3.42		
EFAA	Main Block	1st Floor	01.041	41	41	1	Storage (PE)	Storage	1.28		
EFAA	Main Block	1st Floor	01.042	42	42	2	Hall	Large	170.24		

				STEP 2			STEP 3			
Validations	Unusable as Basic Workplaces	Height of Room (m) (optiona	No. of sinks (optiona I)	Access- ibility (optiona I)	Daylight provisio n (optiona	Notes	Room Use	Status	Type of space validation	
not recorded in net spaces	Daylight/ ventilation						Offices	Early years	Space with status type and	
			2				Shared teaching areas	Early years		
			2				Toilets (pupils)	Early years		
			1				Nursery playrooms	Early years		
							Classroom stores	Early years		
	Fire escape						Circulation spaces			
	Fire escape						Coats and bags stores			
							Classroom stores			
			1				Toilets (pupils)			
	Daylight/ ventilation						Therapyrooms			
							Circulation spaces			
							Junior classrooms	Teaching		
			2				Toilets (pupils)			
			2				Toilets (pupils)			
							Classroom stores			
			1				Shared teaching areas	Teaching		
							Junior classrooms	Teaching		
			1				Accessible toilets			
							Classroom stores			
							Classroom stores	Teaching		
			2				Toilets (pupils)			
			1				Reception classrooms	Teaching		
							Teaching resources stores (prac	tical)		
	Davlight/ventilation						Offices			
			1				Beception classrooms	Teaching		
						1	Shared teaching areas	Teaching		
	Daylight/ventilation				I		Classroom stores			
			3				Toilets (pupils)			
	Davlight/ventilation		_				Cleaners' stores			
							Circulation spaces			
							Small group rooms			
							Offices			
			1				Toilets (staff/ visitors)			
	Narrow (<3.5m)						Circulation spaces			
							Storage rooms			
	Daylight/ventilation						Storage rooms			
	Davlight/ventilation						Sports equipment stores			
							Assembly balls	Teaching		

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11/2/2/11/3/1-11-1

UT	TILISA		n fa	СТО	RS				current for mainstream	Proposed for mainstream	Proposed for SEN
	age ranges	nursery	recep	KS1	KS2	КS3	KS4	post-16			0.35
	2 to 11	1	1	2	4				0.85	0.86	0.31
	3 to 11	1	1	2	4					0.86	0.31
	4 to 11		1	2	4				0.85	0.85	0.30
	5 to 11			2	4				0.85	0.85	0.30
	7 to 11				4				0.85	0.85	0.30
	5 to 14		1	2	2					0.85	0.30
	3 to 16	1	1	2	4	3	2		0.78	0.82	0.29
	4 to 16		1	2	4	3	2		0.78	0.81	0.29
	5 to 16			2	4	3	2		0.77	0.80	0.28
	7 to 16				4	3	2		0.76	0.79	0.28
	4 to 17		1	2	4	3	2	1		0.79	0.28
	11 to 16					3	2		0.75	0.75	0.27
	2 to 18	2	1	2	4	3	2	2	0.75	0.80	0.28
	3 to 18	1	1	2	4	3	2	2	0.75	0.79	0.28
	4 to 18		1	2	4	3	2	2	0.75	0.78	0.28
	5 to 18			2	4	3	2	2	0.75	0.78	0.28
	7 to 19				4	3	2	2	0.8	0.76	0.27
	11 to 18					3	2	2	0.71	0.71	0.25
	16 to 19							2	0.63	0.63	0.23
61	14 to 19						2	2	0.67	0.67	0.24
11	\bigvee	0.95	0.85	0.85	0.85	0.78	0.7	0.63			

WORKPLACES

Workplaces are used unit of measurement to ensure that spaces in schools are weighted fairly

• because a classroom of 50m² and a gymnasium of 260m² will both accommodate a class of 30

Each space in the net area is allocated a notional number of workplaces. based on different formulae for each type of space

- workplaces between 15 and 30 or, in larger spaces, the highest multiple of 30 (60, 90, etc.) are known as 'basic workplaces'
- workplaces in spaces with less than 15 workplaces, or the remaining workplaces in spaces with more than 30, are known as 'resource workplaces'

So small rooms (27m² or less in 'general' spaces) and extra space in larger rooms (over 50m² in general) do not count towards the capacity of any school

• Such space should still be measured, however, to ensure that there is enough support space



GENERIC SPACE TYPES

- **General** daylit classrooms, staff rooms, offices, group rooms
 - Enclosed/ open-plan or semi-open/ under 27m²/ Unusable as basic workplaces
- **Fitted** ICT-rich/ music/ LRCs
- Light practical science/ other
- Heavy practical workshop/ clean
- Large halls and PE
- **Storage** not prep rooms
- Non-net kitchens, changing with showers, toilets, circulation, plant

OBJECTIVES ATTRIBUTES OF GENERIC SPACE TYPES

Room type	Spaces	Light	reasonably ventilated and heated	servicing	sinks	walls with fitted furniture	fixed equipment	Examples
General	Enclosed	daylit	Yes	electrical and IT	1 or no sinks	1 or no walls	minimal	Classrooms, staff rooms, offices, group rooms
Open-plan/ semi- open general	Open-plan/ semi-open	′ lit	Yes	electrical and IT	1 or no sinks	1 or no walls	minimal	spaces open to main circulation route or other spaces
Fitted	Any	any	Yes	electrical and IT	no sinks	2 or more walls	any	ICT-rich rooms, music rooms with fixed benching for keyboards or secondary school libraries/ LRCs with fixed shelving
Light practical (science)	Any	daylit	Yes	electrical, IT and wet	1 or more sinks	2 or more walls	any	fitted furniture suitable for science (e.g. benching with gas taps); e.g. science studio/ demonstration, science laboratories, science prep rooms
Light practical (other)	Any	daylit	Yes	electrical, IT and wet	1 or more sinks	2 or more walls	any	e.g. art rooms, graphics or textiles rooms, hair and beauty salons or primary practical spaces
Heavy practical (workshops)	Any	daylit	Yes	electrical, IT, wet, extract	2 or more sinks	varies	workshop machines	a workshop environment (e.g. design technology, engineering and construction workshops, prep rooms for workshops, CADCAM and heat treatment areas)
Heavy practical (clean)	Any	daylit	Yes	electrical, IT and wet	3 or more sinks	2 or more walls	for food or clinical	a clean, hygienic environment (e.g. food room, catering training rooms, clinical or massage spaces with beds, fitness/ exercise rooms)
Large	Enclosed large volumes	varies	Yes	electrical	n/a	n/a	often for PE or performance	sports halls, gymnasia, swimming pools, halls (including any stage area), dining halls (not smaller social areas), drama, dance or media studios, atria and malls.
Storage (fitted)	Enclosed	minimal daylight	No	minimal	1 or no sinks	shelving or racking		not occupied and suitable for storage of teaching resources, work in progress, furniture, sports or other equipment. Not including preparation spaces (e.g. in science and design technology).
Non-net	Any	varies	varies	varies	varies	varies	varies	Any spaces within a commercial school kitchen, including preparation, washup, food stores, admin, changing and toilets; any changing area with showers; any spaces of which more than 85% is circulation; any toilets, suites of toilets or hygiene rooms; any plant space, server rooms.

UNUSABLE AS BASIC WORKPLACES

- Daylight/ ventilation insufficient for full-time occupation
- Heat/ insulation insufficient for full-time occupation
- Fire escape inadequate
- Narrow less than 3.5m
- Low ceiling less than 2.1 m
- Changing benches cloakrooms
- 85% circulation –but still some usable space
- Pools
- Outbuildings

NET AND NON-NET



Primary school plan showing net area.



ISSUES RAISED IN TESTING

- Errors highted in beta version have been corrected
- Method generally matches that of original mainstream except 10 or more (not 15 or more) workplaces count as basic workplaces in SEN schools
- Names of rooms have been amended to match 'Uniclass' naming system
- This then matches the names used for Schedules of Accommodation
- Number of options for names is useful for SoA, but has been reduced for NCA
- 'Soft' and 'Hard' **validations** can be useful to avoid mistakes

SEN TOOL PILOT DATA (74 SCHOOLS)

- Using Pilot NCAs for 35 Special Schools (ignoring AP and odd sizes)
- And 39 recent DfE capital schemes:
 - 57 (77%) have GIAS or design capacity within the 25% range in the tool, so match
 - 6 (8%) have GIAS or design capacity within 6 places of the range, so close
 - 63 (85%) therefore have a reasonable capacity provided by the tool
- Of the remaining 11 (15%),
 - 2 (3%) have a design capacity below the range as groups are very small
 - 2 (3%) have a range that matches LA assumptions which are lower than GIAS
 - 3 have capacities that are similar to the number if every classroom had 8 pupils.



MEASURING CAPACITY OF EXTERNAL FACILITIES AS MITIGATION IN RESTRICTED SITES

FEBRUARY 2020



BACKGROUND AND ANALYSIS

CDC measures area of external areas but not the facilities provided

BBI03/I04 minimum areas based on the use of a traditional sports provision: grass pitches and tarmacadam hard surface areas

Analysis shows the range and type of facilities provided have more impact on sport and activity than the overall playing field area

Option for capacity assessment to include:

- an alternative measure of the actual facilities, not based solely on area, for use in sites below the recommended net site area
- Proposal to use a point system that can be compared to a minimum required depending on school size and type
- Could be additional to net capacity of buildings
- Could allow more workplaces in buildings where there is minimal external facilities



REASONABLE SITE: EXISTING PRIMARY SCHOOL

Example (1)

school). A 2FE, 420 pupil mainstream primary school, ages 4 to 11. Its gross area is 19,020 sqm which is 19% above the minimum and net area is 15,900 sqm which is 10% over minimum.

Three small grass football pitches	An indoor hall	Two small MUGAS	Playground for primary	Total	Required score
6	7	10	5	28	18





RESTRICTED SITE: EXISTING PRIMARY SCHOOL

Example (2)

A 2FE, 420 pupil mainstream primary school, ages 4-11. It is 31% below minimum net area. This is a good example of a primary school that provides adequate

external play provision on a restricted site.

	Gross site area (sqm)	Net site area (sqm)	Soft outdoor PE (sqm)	Soft informal and social areas (sqm)	Hard outdoor PE (sqm)	Hard informal and social area (sqm)	Habitat area (sqm)
min BB103	15,986	14,400	8,400	1,440	1,030	620	210
max BB103	19,983	15,986	9,540	2,260	1,850	1,440	1,030
actual	13,300	9,900	2,986	6,004	0	1,000	210

Artificial grass court	Outdoor learning	Play equipment for primary	Small outdoor pitch	Supervised wildlife area
15	1	2	2	2
Playground for primary	Indoor hall	Total	Required score	
5	7	34	18	



